



Republic of the Philippines  
Region IV-A (CALABARZON)  
Province of Cavite  
CITY OF GENERAL TRIAS  
OFFICE OF THE SANGGUNIANG PANLUNGSOD

CITY ORDINANCE NO. 21-11 (GENERAL)

Author: Committee of the Whole

**AUTHORIZING THE COLLECTION OF CITY RESIDENTS DATA FOR THE IMPLEMENTATION OF THE GENERAL TRIAS SMART CITY DIGITAL GOVERNANCE PROGRAM AND APPROPRIATING FUNDS THEREFOR.**

**WHEREAS, Section 16 of Republic Act No. 7160 otherwise known as "The Local Government Code of 1991", states that Local Government Units (LGUs) shall ensure and support, among other things, the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants;**

**WHEREAS, the general welfare provisions of the aforesaid Code is liberally interpreted to give more powers to local government units in accelerating economic development, and upgrading the quality of life for the people in the community;**

**WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular 2005-69, dated 21 July 2005, reiterating the maintenance and updating the records of all inhabitants of the Barangay for purposes of easy identification of inhabitants, as a tool for planning, and as updated reference in the numbers of inhabitants in a specific barangay;**

**WHEREAS, Republic Act No. 8792 otherwise known as the "Electronic Commerce Act of 2000" highlights the promotion and development of electronic commerce in the country and the important role of information and communication technology (ICT) in nation-building;**

**WHEREAS, Section 11(c) of Republic Act No. 11032 otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018", mandates LGUs to develop within three (3) years upon the effectivity of the said Act, electronic versions of licenses, clearances, permits, certifications or authorizations with the same level of authority, which may be printed by businesses in the convenience of their offices;**

**WHEREAS, Republic Act No. 10173 also known as the "Data Privacy Act of 2012" allows the processing of personal information subject to compliance with the requirements of the said Act and other laws allowing disclosure of information to the public and adherence to the principles of transparency, legitimate purpose and proportionality. Further, Section 12(e) of the same law permits processing of personal information in order to respond to national emergency, to comply with the requirements of public order and safety, or to fulfill functions of public authority which necessarily includes the processing of personal data for the fulfillment of its mandate;**

**WHEREAS, Presidential Proclamation No. 922 series of 2020 was issued declaring a state of public health emergency throughout the Philippines due to the 2019 Coronavirus Disease (COVID-19). Thus, Republic Act No. 11494 otherwise known as the "Bayanihan to Recover As One Act" was enacted providing for**

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COVID-19 response and recovery interventions and providing mechanism to accelerate the recovery and bolster the resiliency of the Philippine economy;

WHEREAS, Section 3 (a) and (b) of the aforesaid law states that the State shall establish mechanisms to reduce the adverse impact of COVID-19 on the socioeconomic well-being of all Filipinos through the provision of assistance, subsidies, and other forms of socioeconomic relief; and consolidate, update, and validate existing records, through the Department of Social Welfare and Development (DSWD) in coordination with the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID) and the Philippine Statistics Authority (PSA) including LGUs;

WHEREAS, in line with National Government policies and objectives, the City Government of General Trias through its Local Chief Executive entered into an agreement with Information Technology Business Solutions Corporation (ITBS) by virtue of the authority given by the Sangguniang Panlungsod under Resolution No. 03-2020-166, for the implementation of the Smart City Ecosystem consisting of integrated and intelligent platforms such as Citizens Registration, Disaster Management, e-Government Applications, Contact Tracing and Telemedicine, Digital Education, Online Marketplace, Business Portals, Payment Gateway, and Social Services Distribution;

WHEREAS, for the effective implementation of the Smart City Ecosystem project, it is necessary that personal information of all residents of the City of General Trias be collected and processed by the Authorized Registration Officers (AROs) of the LGU, subject to compliance to the provisions of the Data Privacy Act of 2012;

NOW THEREFORE, on motion of SP Member Hernando M. Granados duly seconded by SP Member Jonas Glyn P. Labuguen,

Be it ordained by the Sangguniang Panlungsod, that:

ARTICLE I  
GENERAL PROVISIONS

SECTION 1. TITLE - This Ordinance shall be known as the "General Trias Smart City Digital Governance Program - Citizens Registration".

SECTION 2. DECLARATION OF POLICIES - It is hereby declared the policy of the City of General Trias to promote the general welfare of its constituents and the general public by establishing and implementing an integrated digital system platform under the General Trias Smart City Digital Governance Program which will pave the way for the digitalization of government processes and promote ease of doing business; maintenance, updating and digitalization of residents' records; promotion of transparency in government transactions; increase in the efficiency and transparency in the delivery of social services especially in times of disaster; increase efficiency in local governance and administration; promotion of e-commerce; promotion of participative governance; and improvement of the LGU's COVID-19 response capabilities.

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Continuation...page 3 of City Ordinance No. 21-11 (General):

**SECTION 3. DEFINITION OF TERMS** - Whenever used in this Ordinance, the following terms shall have the respective meanings hereafter set forth:

- a. **Authorized Registration Officer (ARO)** - a person duly authorized by the City Government to gather personal information of all inhabitants/residents of the City for the purpose of implementing the General Trias Smart City Digital Governance Program,
- b. **Citizen Registration Mobile Application/System** - is a platform integrated to all Mobile Applications that serves as the central platform where all the gathered information goes to, and which is directly connected to the cloud base server. This platform also has its own dashboard specifically designed for the Local Government use,
- c. **Data Controller** - refers to person or organization who controls the collection, holding, processing or use of personal information, including a person or organization who instructs another person or organization to collect, hold, process, use, transfer or disclose personal information on his or her behalf,
- d. **Data Processor** - refers to any natural or juridical person qualified to act as such under the Data Privacy Act of 2012 to whom a personal information controller may outsource the processing of personal data pertaining to a data subject,
- e. **Mobile Application** - serves as a tool in transmitting the collected data and information to the Private Cloud Server or on-premise server in real time,
- f. **Processing** - refers to any operation or any set of operations performed upon personal information including, but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data,
- g. **QR Code** - a unique quick response code automatically generated by the key system for each constituent upon their registration,
- h. **Resident** - refers to all inhabitants of the City whether staying permanently or temporarily, registered voter or not,
- i. **Smart City Ecosystem** - consisting of integrated and intelligent platforms such as Citizens Registration, Disaster Management, e-Government Applications, Contact Tracing and Telemedicine, Digital Education, Online Marketplace, Business Portals, Payment Gateway, and Social Services Distribution, and
- j. **ITBS** - Information Technology Business Solution.

**ARTICLE II**  
**OBJECTIVES, SCOPE AND COVERAGE**

**SECTION 4. OBJECTIVES** - This Ordinance shall have the following objectives:

- a. To register all residents of the City of General Trias using the Citizen Registration Mobile Application/System, and generate for each individual residents a Unique QR code and facial ID

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that will be used for: 1) contact tracing tool at local borders and jurisdictions, government offices and institutions, business establishments and transportation services; 2) availing of e-Government services of the LGU such as online permit/license application and payment; 3) payment of LGU taxes, fees and charges; 4) reporting of emergency situation, traffic situation, crime incidents, and other public issues and concerns; 5) availing of social services and assistance from the LGU; and 6) e-commerce transactions and promotion of local goods and services,

- b. To provide the LGU with valuable data which will be used for the effective planning, formulation, implementation and monitoring of projects, programs and activities,
- c. To further improve in terms of efficiency, timeliness, transparency and accountability the distribution of LGU assistance such as scholarships, social pensions, medical and burial assistance and relief goods,
- d. To enable the LGU to make timely announcements or send alerts to constituents especially during times of disasters, and
- e. To bring the services of the LGU closer to its constituents through the use of Information Technology.

**SECTION 5. SCOPE AND COVERAGE** -This Ordinance shall apply to all the constituents including juridical entities within the territorial jurisdiction of the City of General Trias.

**ARTICLE III**  
**REGISTRATION OF CITY RESIDENTS**

**SECTION 6. DATA COLLECTION** - to ensure the effective implementation of the General Trias Smart City Digital Governance Program, all residents whether permanent or transients shall submit pertinent information to be encoded and processed using the Citizens Registration Application/System, subject to compliance with the provisions of the Data Privacy Act of 2012 and the following guidelines:

- a. Only the City Government of General Trias' AROs with proper Identification Cards are allowed to conduct house-to-house registration/collection of residents' data using the Citizens Registration Application/System provided by ITBS,
- b. Registration/collection of data of residents shall be done only during Mondays to Saturdays, 8:00am until 5:00pm,
- c. AROs are required to sign a nondisclosure agreement which prohibits them to share and copy the data collected from residents for purposes other than those stated in Section 4(a) of this Ordinance, and
- d. Only the City Government of General Trias and ITBS Corporation shall have access to the data collected as data controller and data processor, subject to the provisions of the Memorandum of Agreement signed by the aforesaid parties.

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Continuation...page 5 of City Ordinance No. 21-11 (General):

**SECTION 7. DATA TO BE COLLECTED** – Only the following data are to be collected by the AROs from each resident of the City of General Trias:

- a. Complete Name,
- b. Complete Address,
- c. Date of Birth,
- d. Place of Birth,
- e. Age,
- f. Sex,
- g. Civil Status,
- h. Religion,
- i. Occupation,
- j. Affiliation (e.g. solo parent, senior citizen, PWD, etc.),
- k. Contact number,
- l. Residency status (e.g. bonafide, transient),
- m. Length of Stay in the City,
- n. Status of Registration with the Commission on Election,
- o. House Ownership,
- p. Number of Vehicles Owned,
- q. Willingness to be Vaccinated Against COVID-19, and
- r. Family Composition and/or Details of Dependents Living in the Same House

**SECTION 8. IMPLEMENTING OFFICE** – The Office of the City Mayor shall lead the implementation and monitoring of the project in coordination with the following offices:

- a. Business Permit and Licensing Office,
- b. City Assessor's Office,
- c. City Civil Registrar's Office,
- d. City Disaster Risk Reduction and Management Office,
- e. City Health Office,
- f. City Information and Communications Technology Office,
- g. City Information Office,
- h. City Planning and Development Office,
- i. City Social Welfare and Development Office,
- j. City Treasurer's Office,
- k. General Trias Lone City Police Station, and
- l. Liga ng Barangay.

**SECTION 9. TIMEFRAME** – The registration/collection of residents data shall commence upon effectivity of this Ordinance and shall be completed within six (6) months unless extended through a resolution from the Sangguniang Panlungsod.

**SECTION 10. FUNDING** – The amount of TEN MILLION PESOS (Php 10 000 000.00) shall be allocated to the Office of the City Mayor for the implementation of the General Trias Smart City Digital Governance Citizens Registration Mobile Application. Funding shall cover the following costs:

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Continuation...page 6 of City Ordinance No. 21-11 (General):

- a. Honorarium for the designated AROs who serve as data collectors,
- b. Training and logistical needs of designated AROs such as load for smart phones since data is collected and transferred electronically to the server using these devices, and
- c. Information campaign and community dialogue.

**ARTICLE IV  
FINAL PROVISIONS**

**SECTION 11. IMPLEMENTING RULES AND REGULATIONS (IRR) –** While the provisions of this Ordinance are self-executory, the Office of the City Mayor may issue an Implementing Rules and Regulations (IRR) if deemed necessary.

**SECTION 12. SEPARABILITY CLAUSE –** If any provision, section, or part of this Ordinance shall be declared unconstitutional or invalid, such judgment shall not affect, invalidate, or impair any other provisions, sections or parts hereof.

**SECTION 13. REPEALING CLAUSE –** All ordinances and resolutions or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

**SECTION 14. EFFECTIVIT –** This Ordinance shall take effect immediately after posting in three (3) conspicuous places in the City.

**ENACTED under THIRD/FINAL READING on 17 MARCH 2021.**

  
**JONAS GLYN B. LABUGUEN**  
SP Member

  
**GARY A. GREPO**  
SP Member

  
**CLARISSSEL J. CAMPAÑA-MORAL**  
SP Member

  
**JOWIE S. CARAMPOT**  
SP Member

  
**KRISTINE JANE M. PERDITO-BARISON**  
SP Member

  
**ISAGANI L. CULANDING**  
SP Member

  
**J-M VERGEL M. COLUMNA**  
SP Member

  
**WALTER C. MARTINEZ**  
SP Member

  
**FLORENCIO D. AYOS**  
SP Member

  
**VIVENCIO Q. LOZARES, JR.**  
SP Member

  
**RICHARD R. PARIN**  
SP Member

  
**HERNANDO M. GRANADOS**  
SP Member

  
**ALFREDO S. CHING**  
SP Member/LNB President

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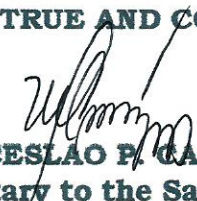


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**REIENEL R. FERRER**  
SP Member/SKF President

**CERTIFIED TRUE AND CORRECT:**

  
**WENCESLAO P. CAMINGAY**  
Secretary to the Sanggunian

**ATTESTED:**

  
**MAURITO C. SISON**  
City Vice Mayor/Presiding Officer

**APPROVED:**

  
**ANTONIO A. FERRER**  
City Mayor

gmv/rbp/app/jfa

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M. M.

